



FLUOR COMMUNICATORS

Club #3950 - Area 8 - Division D - District 42

The **GENERAL EVALUATOR** Role

Before the Meeting:

- Contact all Speech Evaluators and the Table Topics Evaluator via email and ask them 3-5 questions related to the meeting theme, to help you introduce them. (1-2 days before the meeting).
- If you do not have the information you need beforehand, try to get it 5-10 minutes before the meeting from the members you have to introduce (see under).

At the Meeting:

- Welcome everyone to the meeting.
- Introduce the **Speech Evaluators** and take **Table Topics Evaluator** one at a time and ask them to present their evaluations.
- Invite the Grammarian, the Ah Counter and the Timer to give their reports.
- Give your GE report - an Overview of the meeting (see report under).
- Return control to the Toastmaster.

Role	Name	GE Task
Evaluator #1		<ul style="list-style-type: none">• Introduce Evaluator #1• Ask Evaluator to give their evaluation.
Evaluator #2		<ul style="list-style-type: none">• Introduce Evaluator #2• Ask Evaluator to give their evaluation.
Table Topics Evaluator		<ul style="list-style-type: none">• Introduce Evaluator• Ask Evaluator to give their evaluation.
Grammarian		Invite Grammarian to give their report.
Ah Counter		Invite Ah Counter to give their report.
Timer		Invite Timer to give their report.



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Poistion	Name	What I liked	Improvements/Suggestions
Toastmaster: Introduce formal speech program, effective introduction of speakers			
Table Topics Evaluator: Effective comments for TT Master and Speakers			
Evaluator 1, 2 and 3: Structure, content, constructive, effective and specific suggestions			
Grammarian: Word presentation			
Timer: Accuracy, Use of lights			
Ah Counter:			
Overall Meeting comments: Theme, timing, atmosphere, guests, speeches, evaluations, prepared, distractions			

Meeting Date:

v_2024